

# BIG GLOW

## ASSEMBLY INSTRUCTIONS

CODE-RP-E-2501P

**Rakumba**

REVISION 15.08.25

REVISED BY: LB



**BIG GLOW**



**By Studio Truly Truly**

# BIG GLOW

## ASSEMBLY INSTRUCTIONS

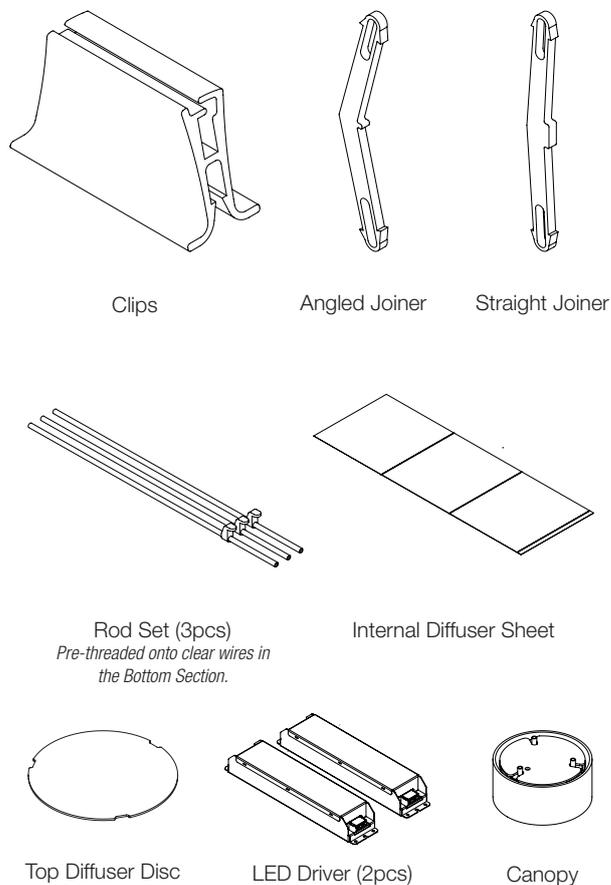
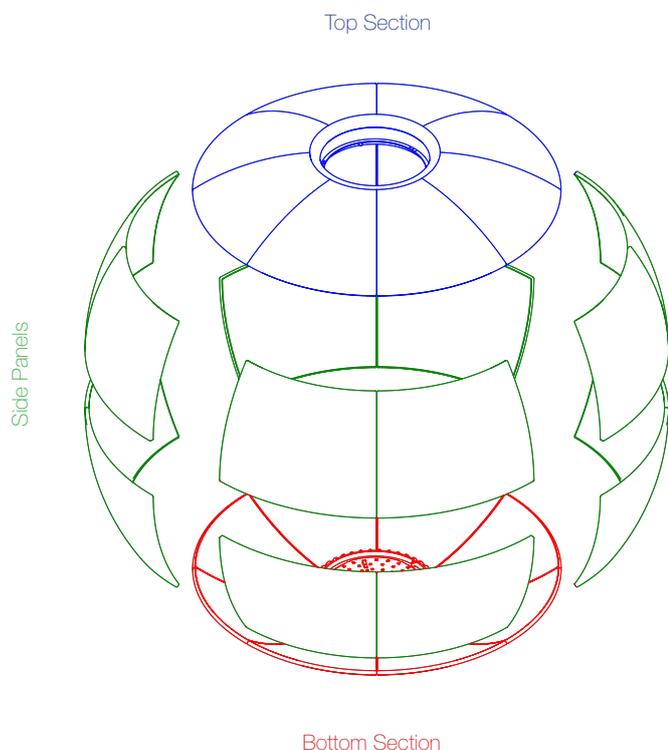
CODE-RP-E-2501P

# Rakumba

REVISION 15.08.25

REVISED BY: LB

PARTS SUPPLIED FOR ASSEMBLY



MODEL TABLE

Components	650	800	900	1000	1100
Side Panels	8	4	8	5	10
Bottom Section	1	1	1	1	1
Top Section	1	1	1	1	1
Clips	96	80	128	100	160
Angled Joiners	16	16	16	20	20
Straight Joiners	8	0	8	0	10
Rod Set	1	1	1	1	1
Internal Diffuser Sheet	1	1	1	1	1
Top Diffuser Disc	1	1	1	1	1
LED Drivers <i>(some orders may be supplied with a singular combined driver on request)</i>	2	2	2	2	2
Canopy	1	1	1	1	1
White Gloves (Pair) / Protective Sheet	1	1	1	1	1

# BIG GLOW

## ASSEMBLY INSTRUCTIONS

CODE-RP-E-2501P

**Rakumba**

REVISION 15.08.25

REVISED BY: LB

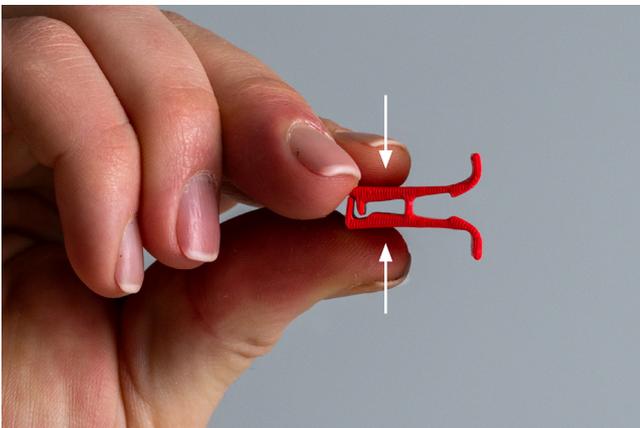
### Before You Begin – Please Read!

**WARNING! Following the instructions, wear the supplied gloves at all times during assembly and installation. Exercise care not to contact the product with unclean tools, equipment or hands. Marking of the fabric during assembly, installation, or usage is not covered under warranty.**

- Assemble on a clean, flat surface. Use the protective sheet to protect the work surface and the Big Glow.
  - **For Big Glow sizes 650, 800 and 1000** we recommend assembling on a clean waist-high table
  - **For Big Glow sizes 900 and 1100**, we recommend assembling on a clean floor or low table.
- Do not lean on or press hard on the panel edges during assembly, as this can cause permanent damage.
- Always lift the assembled Big Glow by the suspension cables, not by the metallic trim. Lifting by the trim ring can cause permanent damage.

### Key Terms

- **Seam:** Where two panels meet.
- **Panel edge:** The finished edge of a panel.
- **Flush:** When two panel edges are aligned in a way that results in a seam where there's no gap and the outer panel surfaces meet neatly.
- **Corner:** The corners at each end of a Seam.
- **Side Ring:** A complete ring of joined Side Panels.



### Using the Clips

**Big Glow 650 requires 3 clips to fasten each seam.**

**All other sizes require 4 clips to fasten each seam.**

- To open a clip, gently squeeze the square sides together. This opens the curved sides slightly.
- When attaching a clip, bring two panel edges together so they are flush.
- Pinch the panel edges together, gently squeeze the clip to open it slightly. Starting with the corner of the clip, ease it over the panel edges and slide over the seam until it fits snugly against the inside panel surfaces.

For a demonstration, please click or scan below to watch a short video:



How to join Side Panels using Clips



How to insert Joiners correctly

# BIG GLOW

## ASSEMBLY INSTRUCTIONS

CODE-RP-E-2501P

**Rakumba**

REVISION 15.08.25

REVISED BY: LB

### Stage 1: Assemble the Side Rings

#### Step 1: Prepare Workspace

- Lay protective sheet on a clean working surface.

#### Step 2: Join Pairs of Side Panels

- In this step, you will join two **Side Panels** together. At the end, you will have placed **Clips** in similar positions to those on the pre-joined panels provided.
- Place two **Side Panels** next to each other so their edges meet.



- Use both hands to pinch the panel edges together along the seam, pressing down gently on the work surface to keep the panels flush and even.



# BIG GLOW

## ASSEMBLY INSTRUCTIONS

CODE-RP-E-2501P

**Rakumba**

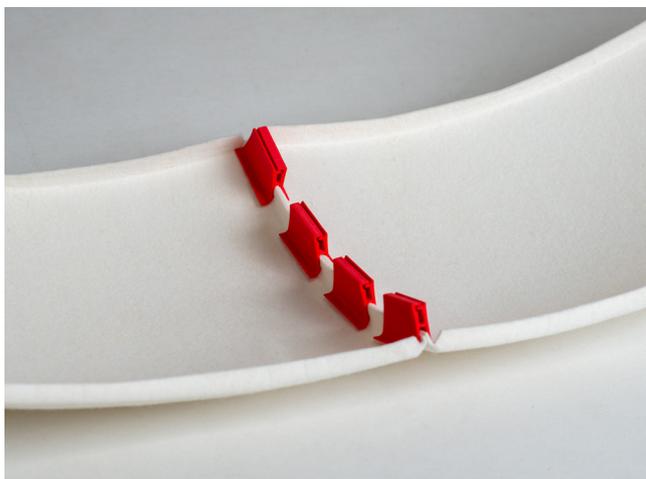
REVISION 15.08.25

REVISED BY: LB

- While holding the edges together, slide a **Clip** on to one end of the seam, sliding along the panel edges until the **Clip** meets the corner.



- Repeat for the other end of the seam.
- **For Big Glow 650:** Place a third **Clip** in the middle of the seam, sliding it on in the same way
- **For all other sizes:** Place a third and fourth **Clip** on the seam, sliding them on in the same way, with even spacing between each **Clip**



- Check that the outside surfaces of the **Side Panels** are aligned. Adjust if required.

### Step 3: Repeat

- Repeat Step 2 with the next pair of **Side Panels**

# BIG GLOW

## ASSEMBLY INSTRUCTIONS

CODE-RP-E-2501P

**Rakumba**

REVISION 15.08.25

REVISED BY: LB

### Step 4: Complete the Side Ring

- Stand the assembled pairs of **Side Panels** up (plus an additional side panel for Big Glow 1000, 1100), arrange and align the vertical panel edges to form a ring.



- Pinch the vertical panel edges together so the outer panel surfaces are flush, and use **Clips** to join the remaining vertical seams. This will create your Side Ring.

### Step 5: Checks

- Check that each vertical seam has three **Clips** (for Big Glow 650) or four **Clips** (for all other sizes), and **Clips** are evenly spaced.
- Check that all seams are flush. Adjust as required, so all the outer panel surfaces are aligned.
- Check that the top and bottom edges of the Side Ring are level. Adjust panels if necessary.



### Step 6: Repeat if Two Side Rings are Required (Big Glow 650, 900, 1100 Only).

- For Big Glow 650, 900, and 1100, repeat Steps 2–5 to make a second Side Ring.

# BIG GLOW

## ASSEMBLY INSTRUCTIONS

CODE-RP-E-2501P

**Rakumba**

REVISION 15.08.25

REVISED BY: LB

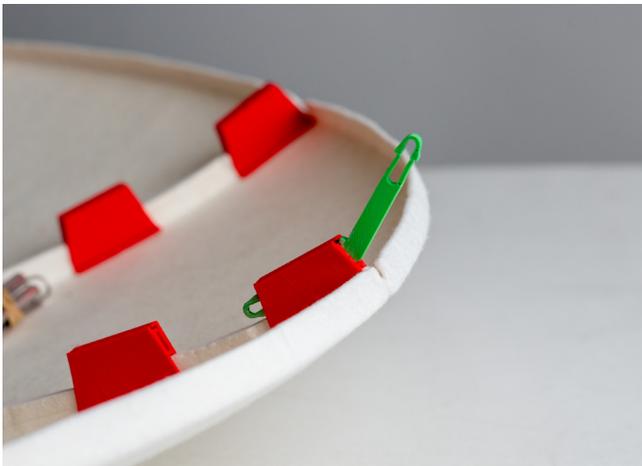
### Stage 2: Attach the Bottom Section

#### Step 1: Insert the Joiners

- Position the **Bottom Section** with the inside facing upwards.



- Insert an **Angled Joiner** into the end of a **Clip** at each corner of the **Top Section**, pushing the **Joiner** into the **Clip** until the small tabs along the **Joiner's** edge snap past the **Clip** on the opposite side.
- Ensure that the protruding half of each **Joiner** is angled upward.



# BIG GLOW

## ASSEMBLY INSTRUCTIONS

CODE-RP-E-2501P

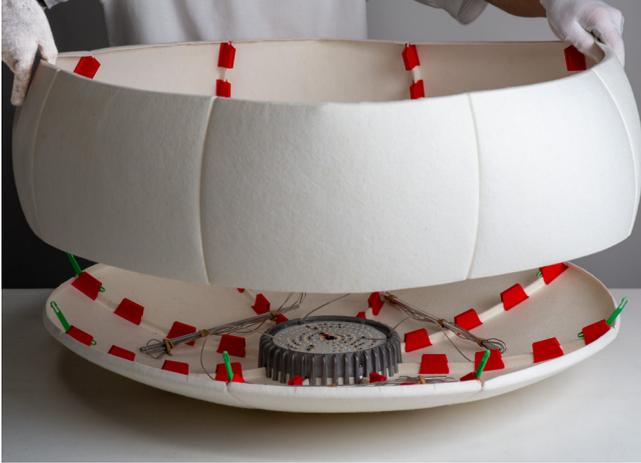
**Rakumba**

REVISION 15.08.25

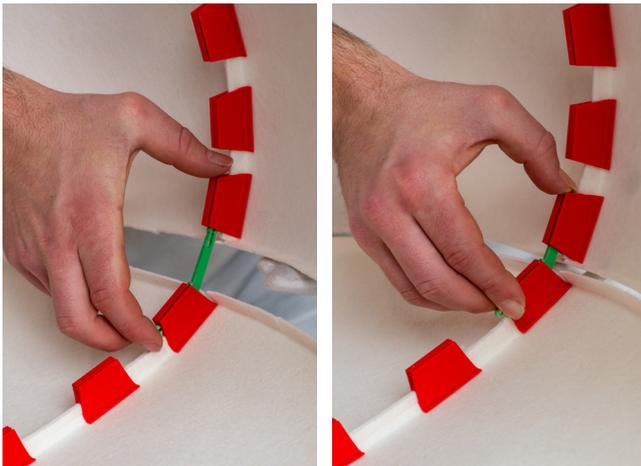
REVISED BY: LB

### Step 2: Attach the First Side Ring

- Place the assembled Side Ring on top of the **Bottom Section**.



- Slide each Corner **Clip** of the Side Ring onto the protruding **Angled Joiners** in the Bottom Section.



- Support the panels from the outside with your gloved hand, and push the panel edges together at each corner so the corners and panels are neat and flush.

# BIG GLOW

## ASSEMBLY INSTRUCTIONS

CODE-RP-E-2501P

**Rakumba**

REVISION 15.08.25

REVISED BY: LB

### Step 3: Secure with Clips

- For each horizontal seam, pinch the panel edges together and secure with **Clips**
- TIP: Continually check that the panel edges are aligned, seams are even and the outer panel surfaces are flush – adjust and correct as you go.



- Work your way around the Side Ring until all seams are fastened and all seams are even and panels are flush.
- Check that each seam has **three clips (for Big Glow 650)** or **four clips (for all other sizes)**, and **Clips** are evenly spaced.



### Step 4: Attach the Second Side Ring (Big Glow 650, 900, 1100 Only).

- **Repeat Steps 1-3 above, inserting Straight Joiners into the corner Clips of the First Side Ring, and then stacking the Second Side Ring on top of the first; before securing the two Side Rings together.** Start with one seam, then attach the seam directly opposite. Continue attaching seams by alternating sides (always working on the seam opposite the last one you did) until all seams are fastened. This keeps the rings evenly aligned.

# BIG GLOW

## ASSEMBLY INSTRUCTIONS

CODE-RP-E-2501P

**Rakumba**

REVISION 15.08.25

REVISED BY: LB

### Stage 3: Attach the Top Section

First check that there's no dirt or packaging materials inside the partially assembled Big Glow.

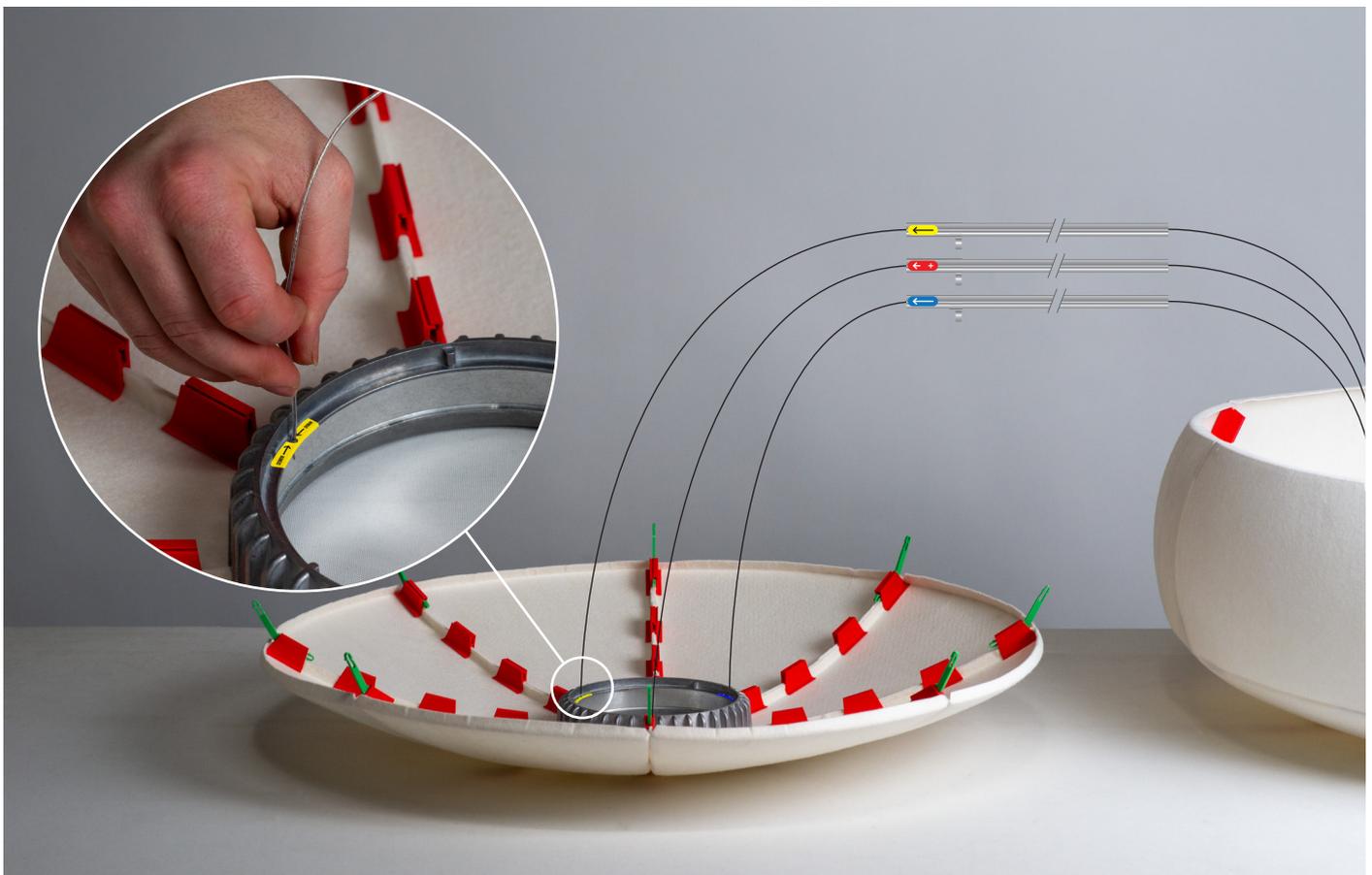
Tip: It's helpful to place the **Top Section** on a work area adjacent to Big Glow you've already partially assembled.

#### Step 1: Insert the Joiners in the Top Section

- Position the **Top Section** with the inside facing upwards.
- Insert an **Angled Joiner** into the end of a **Clip** at each corner of the **Top Section**, pushing the **Joiner** into the **Clip** until the small tabs along the **Joiner's** edge snap past the **Clip** on the opposite side.
- Ensure that the protruding half of each **Joiner** is pointing upward.

#### Step 2: Thread the Wires

- Place the **Bottom Section** directly next to the **Top Section**.
- Ensure the inside of the **Top Section** is facing upwards.
- Remove all twist-ties from the **Rod Sets** located in the **Bottom Section**.
- While keeping the clear wires threaded through the **Rod Sets**, carefully unravel and straighten it.
- Locate the loose end of the wires running through the **Rod Set** marked with the **YELLOW** label.
- Insert this end through the hole with the **YELLOW** label on the trim ring of the **Top Section**.
- Repeat this process for the wires running through the **Rod Sets** marked with **BLUE** and **RED** labels.
- Lift the **Top Section** and pull the full length of wire through the trim ring.



#### Step 3: Connect the Top Section

# BIG GLOW

## ASSEMBLY INSTRUCTIONS

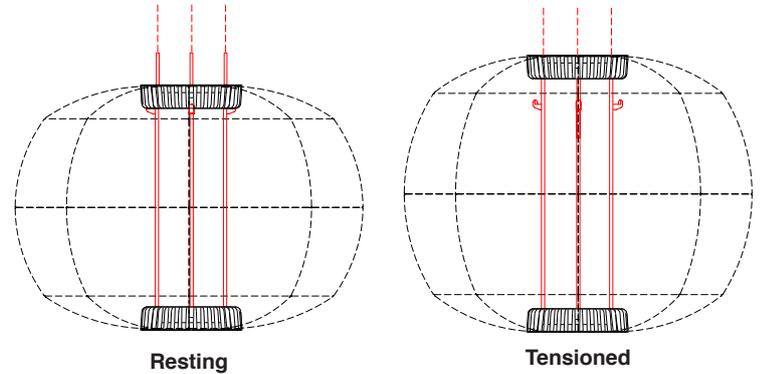
CODE-RP-E-2501P

**Rakumba**

REVISION 15.08.25

REVISED BY: LB

- Turn the **Top Section** over and place it on top of the Side Ring with the outer panel surfaces of the **Top Section** facing up.
- Slide each **Angled Joiner** of the **Top Section** into the corresponding **Clips** in the Side Ring. (You will need to access the final Joiners with your arm through the hole in the **Top Section**.)

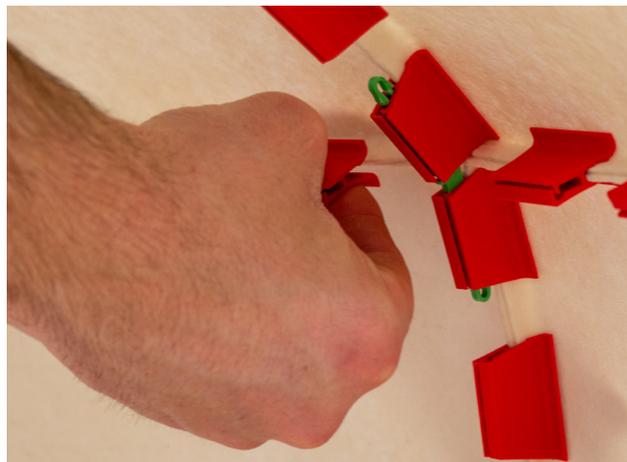


- **IMPORTANT** : In step 3, position the metal trim ring on the hooks near the top of the rods to help support the weight. At the end of step 4, gently pull each cable through the trim ring, then insert the rod underneath to tension the shape.

- Start with one corner, then attach the corner directly opposite. Continue attaching **Joiners** on alternating sides until all corners are fastened. This helps keep the **Top Section** evenly aligned to the Side Ring.
- Push the panel edges together at each corner, so the corners and panels are neat and flush.

### Step 4: Secure Seams with Clips

- For each horizontal seam, pinch the panel edges together inside the Big Glow.



- You may need to feel for the seams as they will not be visible.
- **For Big Glow 650:** Use 3 clips: one at each end (slide up to the corners) and one in the middle.
- **For all other sizes:** Use 4 clips: one at each end (slide up to the corners) and two evenly spaced between.
- Start with one seam, then attach the seam directly opposite. Continue attaching seams by alternating sides (always working on the seam opposite the last one you did) until all seams are fastened. This keeps the rings evenly aligned.
- After fastening each seam, check the seams are even and the outer surfaces of the panels are flush. Adjust if necessary. The shape may not be perfect until all panels are attached—this is normal.

# BIG GLOW

## ASSEMBLY INSTRUCTIONS

CODE-RP-E-2501P

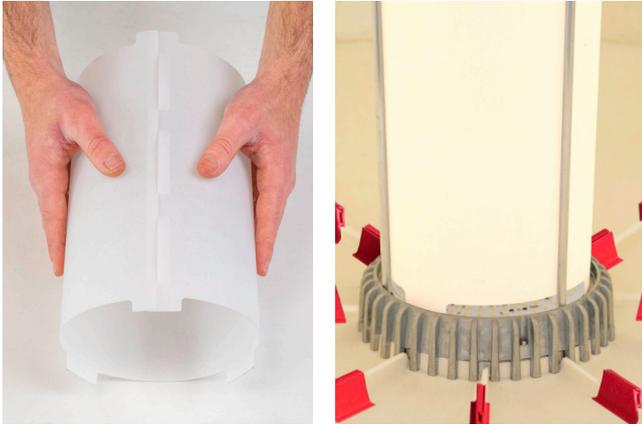
**Rakumba**

REVISION 15.08.25

REVISED BY: LB

### Step 5: Insert diffusers

- Roll the **Internal Diffuser Sheet** into a tube and secure it using the tabs and slots (with the tabs on the inside).



- Insert the tube upright into the top cavity of the Big Glow, ensuring it sits upright within the vertical **Rod Sets**.



- Remove the blue protective film from the **Top Diffuser Disc** and place it into the top cavity. The notches around the edge should align with the 3 wires. Note the sticker colour/information for each wire to aid later installation (or alternatively, perform this step after installation)

### Final Checks

- Every seam should have the correct number of **Clips**.
- All panel outer surfaces should be flush, with even seams and no wrinkles. Adjust if necessary until the desired shape is achieved.
- Wires should be free of severe bends

**Your Big Glow is Now Ready for Installation!**